



Tri-Valley Regional Occupational Program

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JOINT POWERS GOVERNING BOARD Regular Board Meeting of June 19, 2019

4:30 p.m. Closed Session

5:30 p.m. Open Session

1. CALL TO ORDER / ROLL CALL – 4:30 p.m.

Chairperson Arkin called the meeting to 4:30 p.m.

Valerie Arkin, Chairperson

Amy Miller, Vice Chairperson, vacated the meeting at 6:17 p.m.

Charles Rogge, Trustee

Julie Duncan, Secretary to the Board

2. PUBLIC COMMENT

None

3. ADJOURN TO CLOSED SESSION - Pursuant to Government Code §54957

3.1 Public Employee Performance Evaluation

Title: Superintendent

4. RECONVENE IN OPEN SESSION – 5:30 p.m.

Chairperson Arkin reconvened the meeting to order at 5:35 p.m.

4.1 Flag Salute - Pledge of Allegiance

4.2 Approval of the Agenda

<u>Moved</u>	<u>Seconded</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstain</u>	<u>Absent</u>
Rogge	Miller	3	0	0	0

4.3 Announcement of Reportable Action Taken in Closed Session

Chairperson Arkin reported out a Satisfactory Evaluation for Superintendent Duncan.

5. PUBLIC COMMENT

None

6. RECOGNITIONS

6.1 Recognition of Elida Rodriguez, Accounting Specialist

Superintendent Duncan spoke of Elida Rodriguez, Accounting Specialist with LVJUSD. TVROP has experienced tremendous growth in all areas including the business office where Elida has done an outstanding job bringing new processes and systems into practice. Her detailed work on several projects is greatly appreciated, and she is an amazing team player.

7. CONSENT CALENDAR - MOTIONS

The Consent Calendar is for items that require the approval of the Board, but are routine in nature. The Board acts upon these items in one vote. Any member of the Board, administration, or public may request that an item be pulled from the Consent Calendar and discussed and/or acted upon

separately under Deferred Consent Items.

<u>Moved</u>	<u>Seconded</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstain</u>	<u>Absent</u>
Rogge	Miller	3	0	0	0

7.1 Approval of Minutes from the Regular Board Meeting of May 2, 2019

The Board approved minutes from the May 2, 2019 Board Meeting.

7.2 Approval of Bill and Salary Reports – May 1 – 31, 2019

The Board approved Bill and Salary warrants which show the District's operating and salary expenditures for the period noted.

7.3 Approval of Purchase Order Summary – May 1 – 31, 2019

The Board approved the purchase order summary which shows encumbrances of District funds for the period noted.

7.4 Approval of Memorandums of Understanding for 2019-20 with Member Districts

The Board approved MOU's between TVROP, Dublin, Livermore Valley Joint and Pleasanton Unified School Districts for shared services with costs reimbursable to TVROP and member districts respectively.

7.5 Approval of Memorandums of Understanding with Livermore Valley Joint Unified School District for Services during 2019-20

The Board approved the MOU with Livermore Valley Joint Unified School District (LVJUSD) for the 2019 – 2020 school year providing Business, Maintenance, and Custodial Services.

7.6 Acceptance of Donations

The Board approved the acceptance of donations received from the community.

8. DEFERRED CONSENT ITEM/S

No items were pulled from the Consent Calendar to be addressed individually.

9. INFORMATION / ACTION ITEMS

Informational items are noted as informational only; Action items are up for a vote by the Board. Most items require a simple majority of Board member votes to pass.

9.1 Approval of TVROP Master Schedule – action

Superintendent Duncan provided a schedule of courses for 2019 – 20.

<u>Moved</u>	<u>Seconded</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstain</u>	<u>Absent</u>
Miller	Rogge	3	0	0	0

9.2 Personnel Document– action

The Board approved the Personnel Document, which specifies each individual area.

<u>Moved</u>	<u>Seconded</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstain</u>	<u>Absent</u>
Miller	Rogge	3	0	0	0

9.3 Three-Year Plan Accomplishments, Year-One - information

Superintendent Duncan introduced Ms. Robbins, Director of College and Career Readiness and Ms. Smith, Coordinator, Program Services to review year one of the three-year plan and the progress made during 2018-2019.

Ms. Arkin asked about how students receive information of TVROP class options.

Ms. Robbins spoke about presenting to 9th graders and was open to suggestions on outreach.

Due to timing for Trustee Miller, the presentation was paused at 6:03 p.m. and restarted at 6:17 p.m. to present items 9.4 and 9.5 as publicly scheduled.

9.4 Public Hearing on the Proposed 2019 – 20 Budget - information

Chairperson Arkin opened the Public Hearing for the 2019-2020 Tri-Valley Regional Occupational Program Budget held in Compliance with California Education Code 42103 at 6:03 p.m., having no public comment, closed the hearing at 6:04 p.m.

9.5 Proposed Budget and Adoption for 2019 – 20 – action

Ms. Teresa Fiscus, CBO for TVROP presented the budget for 2019-2020 school year and gave information on upcoming reporting for 2019-2020 and a detailed explanation of each area budgeted. After the presentation, she requested the Board to consider adoption.

Ms. Miller asked about step and column increases and if it was new.

Ms. Fiscus explained most TVROP employees are at the end of their placements and such the step and column increases are quite small.

Ms. Arkin asked about ending fund balance in the out years.

Ms. Fiscus explained ending fund balances in the out years.

Mr. Rogge asked about a warning in the system checks.

Ms. Fiscus explained that is was in relation to the Adult Education Block Grant

<u>Moved</u>	<u>Seconded</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstain</u>	<u>Absent</u>
Miller	Rogge	3	0	0	0

10. CORRESPONDENCE

- Alameda County Office of Education, 2018-19 Second Interim Positive Approval
Noted the positive certification

11. SUPERINTENDENT'S REPORT

Superintendent Duncan noted that Dr. Douglas was present and thanked him for all of his support and service to the students of the Tri-Valley.

- Dublin Unified School District and Mr. Bill Branca presented Superintendent Duncan an award and thank you for her partnership and commitment to the students of Dublin
- Amy Robbins supported LVJUSD with the completion of the CCPT2 TEC Grant
- The College and Career Fair team is set for the next Fair at Dublin High in fall of 2019
- Acknowledged the success of the Middle College Ceremony
- Discussed meeting with new partner Jeff Nigro, of Nigro and Nigro Auditing for the upcoming school year
- Discussed the completion of the CTEIG Grant survey
- Met with Rotary President of Dublin
- Highlighted the End-of-Year TEC meeting which demonstrated the many ways the CCPT2 Grant has brought the outside world in to the classroom using telepresence

12. BOARD MEMBER REPORTS

Mr. Rogge thanked staff, Dr. Douglas and Superintendent Duncan and expressed that he is looking forward to next year.

Chairperson Arkin thanked everyone and noted that even though there will be a solar project at Amador Valley High School, TVROP traveling students will have designated parking spaces.

13. ANNOUNCEMENTS


- The next Regular Meeting of the Joint Powers Governing Board is scheduled for Wednesday, August 21, 2019.

14. ADJOURNMENT

There being no further business, Chairperson Arkin adjourned the meeting at 6:43 p.m.

Original Signed

Submitted,


Julie Duncan
Secretary to the Board

*Approved and entered into the proceedings
of the Board this 21st day of August, 2019.*


Valerie Arkin, Board Chairperson

VA/JD/as